



ELELE DÖŞEME SANAYİ VE TİCARET A.Ş.
PRIVACY NOTE ON SECURITY CAMERAS IN THE COMPANY

This privacy notice has been prepared by Elele Döşeme Sanayi ve Ticaret A.Ş. ("ELELE") as a Data Controller, in accordance with the article 10 of the Law No. 6698 on the Protection of Personal Data (the "Law") and the Communiqué on the Principles and Procedures for Fulfilment of Information Obligation.

The security images are being recorded through 73 security cameras (reserving the right to amend the quantity of cameras depending on the necessities of our Company) in the entrance of the building, outdoor environment, dining room, car park, security shed and floor corridors for the following limited purposes:

- i. Ensuring physical place security
- ii. Protection of the company's production and trade secrets;
- iii. Ensuring the security of company's data
- iv. Ensuring the safety of employees' life and property.

The personal data collected in this regard, is being processed by security cameras in the company through recording 24/7 and the recording process is audited by the Information Technology Department.

Pursuant to the Article 5 of the Law, personal data is processed automatically in accordance with the law and general principles based on the legal grounds that that data processing is mandatory for the legitimate interests of the data controller, provided that the fundamental rights and freedoms of the person concerned shall not be infringed.

The above-mentioned personal data is being kept confidential and not being shared with any third party. However, these data might be shared with the judicial and/or administrative authorities where it's necessary and legally requested in order to resolve the legal disputes or to fulfill the legal obligation of the data controller in accordance with the article 8 of the Law.

You may send your requests stipulated into the article 11 of the Law titled "Rights of the Data Subject" and in the Communiqué on the Application Procedures and Principles to the Data Controller along with the information that identifies your identity and the explanations regarding the rights you would like to claim:

- through the "Application Form" at www.elelefoam.com or in writing with a petition that consisting of your identity and contact information to the following adress: Işıktepe OSB Mah. Ormanlar Cd. No:2/Nilüfer/Bursa or;
- electronically to eleledoseme@hs03.kep.tr or;
- via e-mail address where your membership is confirmed, to kvk@elelefoam.com.

Please send your demands with the phrase "Request for Personal Data Information".

You may also find detailed information on the "Application Form" at www.elelefoam.com